



OVERVIEW

SCAN ALL DOCUMENTS INTO ALCHEMY

From any hardware manufacturer

FILE ALL DOCUMENTS INTO ALCHEMY

Any image format, any PC file

FIND ALL DOCUMENTS IN ALCHEMY

Find any document anytime

ABOUT CAPTARIS, INC.

Captaris, Inc. is a leading provider of software products that automate business processes, manage documents electronically and provide efficient information delivery. Our product suite of Captaris RightFax®, Captaris Workflow™ and Captaris Alchemy is distributed through a global network of leading technology partners. We have customers in financial services, healthcare, government and many other industries, and our products are installed in all of the Fortune 100 and many Global 2000 companies. Headquartered in Bellevue, Washington, Captaris was founded in 1982 and is publicly traded on the NASDAQ Global Market under the symbol CAPA. For more information, please visit www.Captaris.com.

Alchemy is Represented by:

Captaris® Alchemy® Gold

Alchemy Gold provides a stable and very powerful solution for the capture and management of electronic documents, a solution that you can get up and running in minutes and one that requires no special IT skills or third-party software.

Why Alchemy Gold for MFPs?

1. Alchemy is a name you can trust for your documents. Alchemy products have been sold to more than 11,000 organizations worldwide since 1993 and are used to manage business-critical documents in every industry
2. Full-fledged member of the Alchemy product family; it can grow to handle even the largest needs
3. This is not a 'Lite' version; users get the key features for which Alchemy is legendary

Key features include:

- The Alchemy Administrator program license to create and manage multiple archive repositories that can grow to manage millions of documents
- The special Alchemy Gold bundle, available only in North America through a special MFP Dealer program, also includes an Alchemy MFP Module and the Alchemy Scan Imaging Module to capture documents from a scanner and use OCR to create searchable indexes
- Drag-and-drop interface to add any PC file into the archive
- Easy to use foldering feature
- A security system to prevent unauthorized access on an archive, folder or document level
- Document viewers for more than 200 PC file formats, including images, PDF, Microsoft® Office and email
- Full text search and retrieval
- CD and DVD archiving
- The Alchemy Search program license for read-only access by one other user on the LAN. This Search program can also be copied onto CD or DVD and sent to other users
- Can support up to 25 additional Alchemy Search users on a LAN (licenses sold separately)
- Alchemy Gold does not require server installation or a third-party database license
- Alchemy Gold can be upgraded with the DataGrabber computer report archiving module to import ASCII computer report files into the archive. (License sold separately)
- An Alchemy Gold installation can also be upgraded to an Alchemy Server system at any time, without any need to modify your existing archive repositories. Why upgrade? The Alchemy Server adds scalability beyond 25 users, a Web server option, library services (checkin/checkout/version control), more security, integration with the Windows network, IT maintenance tools such as backup, an audit log feature for compliance, and a Records Manager program option.