

Wilton's OfficeWorks

Office Furniture & Supplies

OFFICE SUPPLY REQUISITION
FAX ORDERS TO 268-0311
181 N. Earl Rudder Freeway, Bryan, Texas
PHONE: (979) 268-0062

Order Taken By: _____
Order Entered By: _____
Date Entered: _____
Order Number: _____

CUSTOMER		Email Address		Other Email Address		P.O. # (if any)		DATE ORDERED		
ADDRESS			PHONE #		FAX #		REQUESTOR'S NAME			
CITY		STATE	ZIP	ACCOUNT MANAGER		CREDIT CARD #		EXP. DATE		
			TX							

SPECIAL INSTRUCTIONS (if any) **DELIVER** or **Will Pick Up** (PLEASE CIRCLE ONE)

Quantity	Unit of Measure	ITEM # / SKU	DESCRIPTION / PAGE #	For Which Dept or Person

ORDERS MUST BE RECEIVED BY 4:30 PM FOR NEXT DAY DELIVERY